**Board Meeting Agenda**

**April 25, 2025**

[**Teams Link**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzEwYjc0NDgtYzg4YS00ZmQ4LWFhOGUtM2UwMWViNzhjODZm%40thread.v2/0?context=%7b%22Tid%22%3a%2260d5cba7-e320-4750-95a7-80d6a6674c7e%22%2c%22Oid%22%3a%22482f6e62-6484-4d4c-b9bb-a0fa1bd3c8f9%22%7d) Meeting ID: 259 394 558 890 0, Passcode: Ch6ie38d

**Dial in by phone** [+1 406-272-4740,,998111779#](tel:+14062724740,,998111779)

**Attendees:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name | Position |  | Name | Position |
|  | Roger Jensen | Advisory Group | x | Taunia Cherry | Communications |
| x | Doug McElderry | Treasurer/Past Pres. | x | Kayla Quinell | Secretary |
| x | Tim Barth | President | x | Kirby Fugle | President Elect |
| x | Kellie Trudgeon | Prof. Development | x | Lorrie Birkenbuel | Student Liaison |
|  |  |  | x | Erin Bean | VP Region II |
|  |  |  | x | David Holland |  |

**Opening Business:**

* Approval of Minutes from March 2025 Meeting (Attached)
* MSC

**Reports:**

* President

**Old Business:**

* Silica Training
  + Successful training.
  + Teams meeting recorded. PowerPoint and supporting documents shared.
* Workers Memorial Planning
  + Monday at the Capitol!
  + List of people who previously signed up. Kirby to provide to Tim.
  + After action review to follow.
* Welding Fumes Training
  + Miller Welding Fume training Aug/Sept 2025 Helena

**New Business:**

* Wells Fargo Bank Issues – Doug McElderry
  + Previous issues
    - Statements were sent to Bobs address but with the wrong name.
    - Same issue Doug is facing due to correct address with wrong customer
  + Minute updates for Bank
    - Meeting minutes need to reflect Rob and Carissa removed from treasurer prior to September 2024. List all other previous executors to be removed. No longer key executor of account.
    - Doug McElderry is the key executor since September 2024.
    - Establishment of the chapter will be sent by email from Erin Bean.
    - New account signers will need to come sign in person.
      * President, President Elect, and Treasurer.
    - New address- Doug McElderry Missoula Office, 7168 express way Missoula, MT.
    - Tim will sign off on the meeting minutes and send it to Doug.
    - Checks can be issued once Wells Fargo reviews the documents.
    - Notes from Erin
      * **Federal Tax Status**
        + ASSP is exempted from paying income tax as a 501(c)(6) organization and manages a group exemption with IRS on behalf of all ASSP chapters.
        + 501(c)(6) status indicates a not-for-profit trade and professional association that has shown:

Common business interest among its members

Purpose is to promote such common interest

Does not engage, as a primary function, in a regular business of a kind generally carried on for profit

No part of the net earnings may inure to any member

Not organized for profit

Activities are not confined to the performance of particular services for individual members

* + - * + 501(c)(6) organizations DO NOT qualify for:

Not-for-profit mailing rates

Sales tax exemption

Receipt of tax-deductible (to the donor) donations

* President-Elect
  + As of today, we have not received any nominations. Tim is going to make some calls.
* Region II Notes (included)
  + Financial Audits
    - Are due at the end of the month. We need a grace period while we work with the banks.
    - Audit what you can and submit the paperwork. Can audit to October when the last statement was received.
  + COMT Reports
* Strength Based Leadership Training
  + Erin can send out the slide deck.
* SafetyFestMT Safety Social – May 13- May15
  + Location-
  + Date- Wednesday May 14th
  + Time-

**Next Meeting Date/Time/Location**

* May 23, 2025